Name _____ Period _____ Date_____

Access Lesson 1 — Challenge Yourself Project 10 Plan a Database

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	**Completed**	**Not Completed**	**Comments**
Used My Collections.accdb to create a database to store personal information			
Included at least three to five fields in your database			
Filled the fields with information about your collection			
Saved your database as instructed by your teacher			