

**Access  
Lesson****5****Challenge Yourself Project  
10 Track Sales by Quantity**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Opened the Sports5 database			
Modified the Order_PivotChart so that it tracks sales trends with a chart that plots quantity of each product ordered			
Made certain that PivotChart's vertical axis uses only Sum of Quantity			
Made certain that PivotChart's horizontal axis uses only Product Name			
Made certain that PivotChart's z-axis remains Year			
Saved query as Order_PivotChart-[your first initial and last name]10			
Double-checked your work			
With your teacher's permission, printed chart			
Created a Word document that explains how the chart will help the sales department track sales trends			