Name _____ Period _____ Date_____

UNIT (3) Using the Internet) Project 1)

4 Independent Practice (page 108)

Find Contract Information

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	**Completed**	**Not Completed**	**Comments**
Explore the links on the library of congress Web site and think of a question to ask about the page			
Find the contact information for the LOC site and locate the link which allows you to ask the librarian a question			
Click the link and use the form to write a message to the librarian with your question			
Print the page			
With your teacher's permission, complete the form and e-mail the librarian			
Use correct spelling, punctuation, and grammar			
Edit your e-mail to make it clear and free of errors			

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