

## PREPARING FINANCIAL DOCUMENTS

### Study Organizer

**Directions:** In a chart like the one below, outline the steps in the preparation of a financial statement.

### Organized Financing

1. Prepare financial documents
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

## **FINANCIAL ASPECT OF A BUSINESS PLAN**

### **Study Organizer**

**Directions:** In a chart like the one below, create an outline that lists key information about financial documents.

### **Organized Financing (continued)**

1. Prepare an Income Statement \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_