

 **PowerPoint Directions**

1. Start your Powerpoint software program.
2. Based on the information you have developed for training a new employee on a specific job task, develop a series of slides. Include clipart on some of these slides.
3. Save your work.
4. Print out a copy of your slides if your teacher has instructed you to do so.
5. Answer the following questions.

**Interpreting Results**

1. What problems could result from informal, on-the-job training?

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2. Use your slides to train a classmate in the job task you have identified. Consider their feedback. Were there statements that were unclear? Did you omit any steps that would be crucial to training employees? Revise your slides based on this input.

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**Drawing Conclusions**

3. After entrepreneurs implement a training program, what must occur next?

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