▤ Word Processing Directions

1. Start your word processing software program.

2. Write your response the letter above. Type the letter in block style. Proofread and edit your work to make sure that it is correct and concise.

3. Save your work.

4. Print out a copy of your completed letter if your teacher has instructed you to do so.

5. Answer the following questions.

Interpreting Results

1. Why is it important for entrepreneurs to give back to the community?

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   _____

   _____

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2. Exchange your completed letter with a classmate. How does your version differ from your classmate's? Reread your own letter. How would you change it after reading your classmate's response letter?

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   _____

Drawing Conclusions

3. If you don't have the funds to fulfill their request, what could you offer the Chamber of Commerce?

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