

PowerPoint Lesson 1 **Challenge Yourself Project 9 Fine-Tuning Your Presentation**



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

| Criteria | Student Checklist | | Teacher Evaluation |
|--|-------------------|---------------|--------------------|
| | Completed | Not Completed | Comments |
| Keyed a paragraph about what is necessary in order to fine-tune a presentation | | | |
| Included at least three steps that you need to take | | | |
| Explained why you think the three steps are important | | | |
| Proofread and checked spelling | | | |
| Shared your paragraph with your class | | | |