

Integrating Applications Lesson

4

Challenge Yourself Project 11 Get Ready for the Big Meeting



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Opened the presentation you created in Project 10			
Added two notes to the presentation			
Exported the presentation to Word			
Made sure that your notes appeared in the Word document			
Printed the Word document			
Saved the presentation as i4rev-[your first initial and last name]11.ppt			
Saved the Word document as i4rev-[your first initial and last name]11.doc			