

Integrating Applications Lesson 4 Challenge Yourself Project 9 Plan Homecoming Events



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Created a new Word document			
Switched to Outline view			
Created at least four Level 1 titles (music, food, dress code, entertainment, etc.)			
Keyed Level 2 text under each title			
Proofread and checked spelling			
Created a new PowerPoint presentation			
Inserted the outline into the presentation			
Applied a theme or background to the presentation			
Saved the presentation as i4rev-[your first initial and last name]9			