Name _____ Period _____ Date_____

Advanced Excel Lesson **1** | **Challenge Yourself Project 11 Analyze Donations Data** | **R**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	**Not Completed**	**Comments**
Opened your Zoo-10 file			
If necessary, turned off the filter from the previous activity			
Used Tools>Data Analysis to create summary statistics of the contribution amounts			
Used an Input Range of C4:C25			
Used an Output Range of A30			
Identified the smallest donation			
Identified the largest donation			
Identified the total number of donations			
Double-checked your work			
Saved the workbook as Zoo-[your first initial and last name]11			