

Advanced Excel Lesson 3 Challenge Yourself Project 11 Choose Which Changes to Keep



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Opened your Baseball-10 workbook			
Turned on Track Changes to see the changes that your team mate made			
Unchecked the When box to view all changes			
Accepted the first three changes that your team mate made			
Rejected the final change			
Saved the workbook as Baseball-[your first initial and last name]11			