

Chapter**2****Vector Graphics in Word****Project 2-9**
 Rubric
2-9
Project 2-9 (pages 93-95)**Lay Out a Front Panel**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Insert a new page at the beginning of the jazz program schedule.			
Create a text box 6.75 inches x 4 inches in the right column. Center.			
Key and center text from Step 4 in the text box.			
Format the first line with dark red, 48 pt Harrington or another decorative font.			
Format the remaining lines with dark green Lucida Calligraphy. Set size as directed in Step 6.			
Change the font style for all the text to Emboss.			
Add a Parchment fill and plum-colored border to the text box.			
Insert clip art above <i>Taft Auditorium</i> and reposition text as shown in Figure 2.43.			
Insert a smaller version of the clip art inside the brochure and add a matching page border.			
Check for spelling and other errors and revise as necessary.			
Follow directions to save and print your work.			