

**Chapter****2****Vector Graphics in Word****Chapter  
Assessment**
 Rubric  
IP 2-3
**3 Independent Practice (page 98)****Create a Brochure with a Map**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Brainstorm ideas for features and information you will need to include in the brochure.			
Determine locations that should be included on your map. Sketch a map by hand.			
Determine how you will lay out text and graphics in a bi-fold brochure.			
Create a two-column layout for the interior of the brochure.			
Write text that describes the school and the tour schedule.			
Use Word's drawing tools to create a simple map.			
Create a front panel that includes the name of the school and date of the tour.			
Add clip art and a page border to the exterior of the brochure.			
Check the document in Print Preview and revise if necessary.			
Check for spelling and other errors and revise if necessary.			
Follow directions to save and print your work.			