

Chapter 2 **Vector Graphics in Word** Project 2-2



Rubric
2-2

Project 2-2 (pages 64–67)

Group Drawing Objects

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Key the flyer heading and format in 40 pt centered Bodoni.			
Insert the guitar clip art and size to fit.			
Key and format remaining text as shown in Figure 2.5.			
Add a page border.			
Ungroup and edit clip art to remove background. Change the color of the guitar pieces.			
Group clip art pieces. Delete the drawing canvas.			
Resize the guitar to fill the length of the page.			
Left align body text. Resize if necessary. Position art so text does not overlap it.			
Create a header with your name and date and align right.			
Check for spelling and other errors and revise as necessary.			
Follow directions to save and print your work.			

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