

**Chapter****3****Introducing  
Microsoft Publisher****Chapter  
Assessment**

Rubric  
IP 3-1

**1 Independent Practice (page 146)****Create a Friendship Coupon**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Brainstorm ideas for a flyer with a coupon or tear-offs.			
Sketch your design, including graphics and text.			
Create a page and apply layout guides.			
Use at least one example of WordArt or background fill to emphasize important text.			
Use 2–3 different fonts or font styles.			
Include at least one image to enhance your message.			
Use Design Checker to review and fix any problems.			
Check for spelling and other errors and revise as necessary.			
Follow directions to save and print your work.			