

Chapter**3****Introducing
Microsoft Publisher****Chapter
Assessment**Rubric
IP 3-2**2 Independent Practice (page 147)****Create a Plant Brochure**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Research a type of plant with at least three varieties.			
Write brochure content on each variety and the care it needs.			
Find images to illustrate your brochure.			
Sketch the brochure layout.			
Combine text and images into a two-sided brochure.			
Use linked text boxes to flow the text.			
Place an image on the cover and resize and crop as needed.			
Use at least three images on the inside of the brochure. Use captions where appropriate.			
Check the document in Print Preview and revise if necessary.			
Check for spelling and other errors and revise as necessary.			
Follow directions to save and print your work.			