



**Project 4-6 (pages 177–179)**

**Apply PARC to the Brochure Interior**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
On Page 2 of Project 4-5, delete all text boxes and remaining text.			
Create three text boxes in the three panels of the brochure. Link the text boxes.			
Insert Data File 4-6 in the text boxes. Apply the <i>Body Text</i> style.			
Apply the <i>Section Header</i> style to the main heads.			
Use Figure 4.32 to apply the <i>subhead</i> style to subhead text.			
Eliminate any widows or orphans.			
Move the clip art above the <i>Privacy</i> header. Resize, wrap, and center align the art.			
Move the graph to the top of the right panel. Resize, wrap, and center align the graph.			
Apply the <i>Cap text</i> style to the graph caption.			
Evaluate your design according to PARC principles.			
Follow directions to save and print your work.			