

**Chapter**

**4**

Focus on  
Design Makeovers

Project 4-8



Rubric  
4-8

**Project 4-8 (pages 186–188)**

**Design for a Young Audience**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Save Data File 4-8a with a new name. Move the Page 1 design to the scratch area.			
Set up a Booklet with page sizes of 5.5 x 8.5 inches.			
Insert two new pages.			
Set margins to 0.25 inch and grid guides to 8 columns.			
Insert the notepaper art. Resize and rotate slightly. Send to back.			
Ungroup the items in the scratch area.			
Insert the teacher clip art. Resize and reposition as shown in Figure 4.41.			
Copy and paste the teacher letter, and position it to align with the ruled paper image.			
Redefine the <i>Copy</i> style to 18 pt size and apply to the letter title.			
Create a text box link to flow extra text to page 2. Resize and reposition the text box.			
Follow directions to save your work.			