Name _____ Period _____ Date_____

Project 8-6 (pages 354–357)

Lay Out a Poster

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	**Not Completed**	**Comments**
In Microsoft Publisher, set up a 14 x 19 inch page with margins of 0.25 inch.			
Insert the shattered text created in Project 8-5 at the top of the workspace.			
Insert the Live Trace file created in Project 8-4 at the bottom.			
Insert a text box in the middle. Key and center the safety guidelines in Step 6.			
Format the guidelines in 36 pt Berlin Sans FB Demi. Set the leading at 86 pt with 50 pt after each paragraph.			
Insert the fire background and send it to the back.			
Create a white rectangle. Place it between the text and background layers.			
Add a double-line border to the rectangle. Fill it with a one-color gradient, using Transparency settings from 0-80 percent.			
Center align all the objects.			
Follow directions to save, print, and assemble the poster.			

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