

Chapter 20 Career Planning

Section 20.1 Preparing for a Career

Section Summary with Key Terms and Academic Vocabulary

Preparing for a Career Choosing a career is one of the most important decisions that you will make. While a job is work that people do for pay, a career usually builds on interest, knowledge, training, and experience from one or more jobs. Career planning can help you determine the right path to take. It involves considering factors such as your interests and skills. Other aspects to consider are changes that have affected the working world, such as the growth of the global economy and e-commerce. These and other changes create more job opportunities for workers.

Key Terms _____

full-time job A job that requires at least 40 hours of work each week

job Work that people do for pay; also known as an occupation

occupation Activity in which one engages; also known as a job

career Work history of one or more jobs in the same or related fields of interest

interests An individual's favorite activities

values Important beliefs and ideas that guide a person's decisions and life

skill The ability to perform a task based on training and experience

ability Skill that an individual has already developed

aptitude Potential for learning a skill

personality The sum total of a person's feelings, actions, habits, and thoughts; characteristics that make someone special

Academic Vocabulary _____

pursue Employing measures to obtain or accomplish

overseas Situated, originating in, or relating to lands beyond the sea

via By way of

adaptable Capable of changing