

**Access  
Lesson****3****Challenge Yourself Project  
11 Track Product Orders**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Opened the Sports database			
Created inventory labels for the Product table			
Saved the file as ProdLabels-[your first initial and last name]11			
Created a Word document with a paragraph explaining how you would use inventory labels			
Double-checked your work			