

**PowerPoint  
Lesson****4****Challenge Yourself Project  
11 A Week in Your Life**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Created an Activity Log presentation based on Activities.pptx			
Included a variety of activity categories			
Tracked number of hours spent on each activity every day of week			
Included Summary slide with pie chart illustrating time spent on each activity for one week			
Included a Goals slide listing three ways you intend to modify how you spend your time			
Included a graphic on every slide and used the grid feature to position your graphics			
Added hyperlinks to move among slides			
Added Action Buttons			
Double-checked your work			
Saved the presentation as p4rev-[your first initial and last name]11			