

**UNIT 4** Word Processing Unit Closer



Rubric  
U4\_PAC3

**Projects Across the Curriculum 3 (page 205)**

**Create a Travel Newsletter**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Select a location that you would like to feature in your newsletter			
Use the Internet to find out information about your chosen destination			
Write the text you will need to describe your chosen location			
Create a title for your newsletter using WordArt			
Include at least two articles in your newsletter			
Include at least one photograph or image of your chosen location in your newsletter			
Cite your sources, if necessary			
Include one table or chart in your newsletter			
Print your newsletter, with your teacher's permission			
Use correct spelling, punctuation, and grammar			
Edit to make your newsletter clear and free of errors			