

UNIT 5 Spreadsheets Unit Closer



Rubric
U5_PAC1

Projects Across the Curriculum 1 (page 251)

Keep It Under Budget

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Make a list of your weekly expenses, including all of the ways in which you would like to spend your money			
Write down how much you think each of these expenses will cost			
Find out the actual cost of each of your expenses			
Create an Excel spreadsheet to include the following columns: expense category, expected cost, actual cost, and the difference between actual and expected costs			
Total your actual expenses and your \$50 income, and add these to your worksheet			
Filter or sort to learn which expenses are the highest			
Create a pie chart showing the breakdown of your actual expenses			
Save your worksheet			
Use correct spelling, punctuation, and grammar			
Edit to make your list clear and free of errors			