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Chapter 11: Finances and Career Planning

Check Your Answers: Section Assessment

Section 2

Review Key Concepts
1. Part-time and volunteer work, internships, class projects, cooperative education, school activities

2. Job advertisements (newspapers and online); job fairs (recruiters from companies); employment agencies (match job hunters with employers); visit specific companies; call specific businesses; network (talk to people with similar interests).

3. A résumé provides an overview of your job qualifications. A cover letter tells why you are interested in a job and why you should be interviewed.

4. The work environment; cost of living; salary; opportunities for raises, promotions, and performance evaluations; health insurance, and retirement benefits.

5. A woman cannot be terminated or denied employment due to pregnancy; an employer cannot discriminate based on age, race, religion, gender, marital status, or disabilities; there may be laws about minimum wage and overtime; employers must pay for unemployment insurance and workers' compensation, and contribute to Social Security.

6. Improve communication skills; be flexible and open to new ideas; develop good work habits; practice time-management techniques; be proactive and creative to solve problems.

Higher Order Thinking
7. Answers may include: libraries and school guidance offices are free and have staff to help you, but they have limited access times; newspapers may be limited to local jobs; the Internet is readily available and the information is endless, but it may be challenging to find what you need; professional organizations and networking offer access to specific careers, but may be intimidating to first-time job hunters.

English Language Arts
8. Turning Point Options for Mitchell may include returning to school; taking over his dad's company; or trying to find a compromise. Students should identify pros and cons of each option and support their opinions with reasonable arguments.

Mathematics
9. Employee Benefits Package Vacation = ($35,000/52 weeks) × 3 weeks vacation = $2,019.23; Sick days = [$35,000 / (52 weeks × 5 days per workweek)] × 4 sick days = $538.46; Medical and dental insurance = $6,000; Life insurance = $35,000; Employee benefits package = $35,000 + $2,019.23 + $538.46 + $6,000 + $35,000 = $78,557.69